



Heather Bojorquez, Principal

**School Site Council (SSC)  
Agenda for SSC Meeting #3  
November 28, 2016  
2:30 pm**

**Legal Requirements (Check topics to be covered at *this* meeting):**

1. Training		8. Safety Plan
2. Parent Involvement Policy (District/School)		9. Attendance
3. Uniform Complaint Procedures	X	10A. SPSA Development
4. Parent Education Opportunities	X	10B. SPSA Budget
5. Consolidated Programs Overview	X	10C. SPSA Review/Approval
6. Title 1 Parent Policy/Home-School Compact		11. Not Applicable
7. Assessment/Curriculum/Program Effectiveness		12: Not Applicable
	X	13. Needs Assessment

Those present:

Heather Bojorquez  
Manny Mejia  
Makena Piercy  
Roy Castellon

Heather Terry  
Natalie deLeon  
Kim Thorsen

Lynn Cabianca  
Rachel Contreras  
Michelle Donaghy

1. Welcome
  - a. Heather Terry - meeting called to order at 2:30
2. Minutes
  - a. Rachel motioned to approve Nov 14th minutes.
  - b. Natalie seconded.
  - c. Motion to approve minutes passed unanimously
3. Agenda
  - a. Natalie motioned to approve today's agenda
  - b. Makena seconded.
  - c. Motion to approve minutes passed unanimously
4. Committee Reports



- a. ELAC/DELAC meeting still needs to be rescheduled. More info to follow on our DELAC rep.
5. Legal Requirements
- a. Needs Assessment
    - i. Last year a needs assessment was passed out to student, families and staff (digitally and with a hard copy) and Heather shared results from last year as well as the questions that were asked.
      1. More frequent communication
      2. More digital communication
      3. More help/interventions while on campus
    - ii. Soon she will send out another questionnaire to families and staff to set new needs assessment.
  - b. SPSA Development
    - i. Heather walked the SSC Team through the plan.
      1. The parts...
        - a. Statistics
        - b. Mission and vision statements
        - c. School profile
        - d. Needs assessment component
        - e. How we analyze instructional program
        - f. Staffing and Professional development
        - g. Opportunity and equal educational access for students
        - h. Parent opportunities to assist students' learning
        - i. Funding and fiscal support
        - j. Barriers and goals to assist in working through those barriers
        - k. CSAASP data and summaries
        - l. CELDT data and summaries
        - m. Title III accountability
        - n. School goals and actions
      2. After discussing sections (as needed)



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- c. SPSA Budget
  - i. Heather B. shared our Title 1 budget & the use of Title 1 funds
  - ii. There will be a reduction in our Title 1 budget, so Heather B. is underbudget for that reason.
  - iii. Heather B. also discussed Title III, Educator Effectiveness, and Immigrant Education budgets as well as the Thacker Donation funds, and District stipends
- d. SPSA Review/Approval
  - i. Kim Thorsen motioned to approve the SPSA Plan and Budget with changes, as amended and discussed.
  - ii. Michelle seconded and it unanimously approved.
- 6. Unfinished Business - none at this time
- 7. Adjourned at 4:16 by Heather Terry
  - a. Next meeting - February 6 in room 1