



Heather Bojorquez, Principal

**School Site Council (SSC)
Agenda for SSC Meeting #3
November 28, 2016
2:30 pm**

Legal Requirements (Check topics to be covered at *this* meeting):

1. Training		8. Safety Plan
2. Parent Involvement Policy (District/School)		9. Attendance
3. Uniform Complaint Procedures	X	10A. SPSA Development
4. Parent Education Opportunities	X	10B. SPSA Budget
5. Consolidated Programs Overview	X	10C. SPSA Review/Approval
6. Title 1 Parent Policy/Home-School Compact		11. Not Applicable
7. Assessment/Curriculum/Program Effectiveness		12: Not Applicable
	X	13. Needs Assessment

Those present:

Heather Bojorquez
Manny Mejia
Makena Piercy
Roy Castellon

Heather Terry
Natalie deLeon
Kim Thorsen

Lynn Cabianca
Rachel Contreras
Michelle Donaghy

1. Welcome
 - a. Heather Terry - meeting called to order at 2:30
2. Minutes
 - a. Rachel motioned to approve Nov 14th minutes.
 - b. Natalie seconded.
 - c. Motion to approve minutes passed unanimously
3. Agenda
 - a. Natalie motioned to approve today's agenda
 - b. Makena seconded.
 - c. Motion to approve minutes passed unanimously
4. Committee Reports



- a. ELAC/DELAC meeting still needs to be rescheduled. More info to follow on our DELAC rep.
5. Legal Requirements
 - a. Needs Assessment
 - i. Last year a needs assessment was passed out to student, families and staff (digitally and with a hard copy) and Heather shared results from last year as well as the questions that were asked.
 1. More frequent communication
 2. More digital communication
 3. More help/interventions while on campus
 - ii. Soon she will send out another questionnaire to families and staff to set new needs assessment.
 - b. SPSA Development
 - i. Heather walked the SSC Team through the plan.
 1. The parts...
 - a. Statistics
 - b. Mission and vision statements
 - c. School profile
 - d. Needs assessment component
 - e. How we analyze instructional program
 - f. Staffing and Professional development
 - g. Opportunity and equal educational access for students
 - h. Parent opportunities to assist students' learning
 - i. Funding and fiscal support
 - j. Barriers and goals to assist in working through those barriers
 - k. CSAASP data and summaries
 - l. CELDT data and summaries
 - m. Title III accountability
 - n. School goals and actions
 2. After discussing sections (as needed)



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- c. SPSA Budget
 - i. Heather B. shared our Title 1 budget & the use of Title 1 funds
 - ii. There will be a reduction in our Title 1 budget, so Heather B. is underbudget for that reason.
 - iii. Heather B. also discussed Title III, Educator Effectiveness, and Immigrant Education budgets as well as the Thacker Donation funds, and District stipends
- d. SPSA Review/Approval
 - i. Kim Thorsen motioned to approve the SPSA Plan and Budget with changes, as amended and discussed.
 - ii. Michelle seconded and it unanimously approved.
- 6. Unfinished Business - none at this time
- 7. Adjourned at 4:16 by Heather Terry
 - a. Next meeting - February 6 in room 1